



GRS Management, Inc.

15280 NW 79TH Court, Suite 101

Miami Lakes, FL 33016

PH: (305) 823-0072 Fax: (305) 823-4888

Email: Customer@grsmanagement.com

SAN MARCO VILLAS OF MIAMI CONDOMINIUM ASSOCIATION, INC.

Date: _____ Unit/Account Number: _____

Resident/Occupant name: _____

Property Address: _____

Phone: _____ Alt. Phone: _____

Email: _____

Document(s) required to obtain these items:

- Copy of owner's Driver's License (Tenant must be an approved tenant)

The previous owner is responsible for providing you with a copy of the condo documents. If these were not provided to you, they may be purchased at a cost of:

Condo Docs/By laws *Fee \$25.00

Parking Decals *Fee: See below

	1st Decal (ORANGE)	2nd Decal	3rd Decal
Owners	\$50.00	\$75.00	\$100.00
Tenants	\$75.00	\$100.00	\$150.00

***Replacement Decals \$25.00

If you wish to change your mailbox key, you must contact the U.S. Postal Service and make arrangements with them to install a new lock.

All fees are payable to: **SAN MARCO VILLAS OF MIAMI CONDOMINIUM ASSOCIATION, INC.**

(Cashier's check or Money Order Only)

Total amount due: _____